

CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– 4:00 pm Wed, April 28, 2021

The meeting of the Cemetery Board of Managers was called to order at 4:20 P.M. on Wednesday April 28, 2021 by Stephen Thiems.

PRESENT: Brad Koehnemann (Cemetery Supervisor), Kelly Korte (Director of Finance), Stephen Thiems (President), Ben Eberwein (Cemetery Board Member) and Cliff Couch (Treasurer).

A) **The Minutes** of the January 27, 2021 meeting were reviewed and approved with a motion by Cliff that was seconded by Stephen. Motion carried by a roll call vote by all members.

Public Forum no public forum comments were received nor were any members of the public in attendance.

B) **Review Finances**: The List of Investments as of March 31, 2021 reviewed. The finance report was accepted by all members in attendance.

C) Unfinished Business:

Cemetery Update –It was reported that year to date burials were 20 with 9 of those being cremations. They have repaired between 35-40 headstones and have been mowing and weedeating often. Brad reported that the tree in block 9 that is dead will be removed. He also noted that there are a couple of sections of roads that we would like to add concrete curbing to and that they have repaired another set of the roadway.

Software Update for Cemetery Records –No update provided at this meeting

Road Improvements- Brad reported that there are a couple of sections of roads that he would like to add concrete curbing to and that they have repaired another set of the roadway.

Raeber Property Improvements-It was reported that the Raeber property berm is looking good. It does not currently separate the entire property line and more work may be needed in the future when grave sites are occupying the current farmground..

D) New Business:

Election of Officers- Following a motion by Cliff that was seconded by Ben and approved by a roll call vote the following members were named to the positions noted: Stephen Thiems- President, Cliff Couch- Treasurer, and Ben Eberwein- Secretary.

Discussion: Cemetery rates were discussed as to modifications needed in order to be comparable to other local cemeteries. Brad has looked into comparable rates. It was decided to place this item on the next agenda.

E) Next Meeting: Next Meeting Date – July 28, 2021 at 4 pm at City Hall, Highland, Illinois.

F) Adjournment: Meeting was adjourned at 4:46 pm following a motion by Ben that was seconded by Cliff and approved via roll call vote with all in favor.

Respectfully submitted
Kelly Korte on behalf of
Ben Eberwein, Secretary